

# Virginia Wireless E-911 Services Board

## Project Management Monthly Activity Report

Vendor: L Robert Kimball & Associates, Inc

Region/Locality: Blue Ridge Region

Period: July, 2004

Activity Report			
Task	Locality	Hours this period	Comments
<b>Active Tasks</b>			
<b>Planning</b>			
Review status of LEC-PSAP interconnection. Develop and review plan for implementation of Wireless 9-1-1 regardless of delays in Wireline project. Identify action items that are necessary to meet implementation goals. Identify likely roadblocks to completion of these tasks.	Craig	13	
<b>WSP/LEC Assistance</b>			
Create P2 LOR and forward to client	Patrick	1	
ATC Sprint concerning delays in implementing wireless DB connections	Floyd	0.5	
Prepare for Sprint/Citizen meeting on Friday	Floyd	0.5	
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Respond to email from Sprint, concerning scheduled continuity testing	Floyd	0.5	
Review tower sector routing changes from TCS, research information previously sent.	Pittsylvania	1	
F/U with TDS about contacts for WSP to connect network too.	Craig	1	
Assign PSAP survey, contact client about status	Patrick	1	
Coordinating and monitoring WSP deployment and testing schedule throughout region	All	14.25	
<b>Cutover Assistance</b>			
Meet with PSAP to discuss plans for implementation concurrently with wireline.	Craig	9	
<b>CPE Assistance</b>			
<b>Mapping</b>			
Receive phone call from Geocomm (Chris Hardisty) with questions about procurement process at county. Researched issue and notified Geocomm of how process occurred, and why they were not selected.	Patrick	0.75	
F/U with Microdata on status of contract, where data will be received from, and how long project should take. Discussed acquiring VGIN ortho's.	Patrick	0.5	

<i>Attempt to track down VGIN data within the County. Also attempting to locate vendor contract needed prior to sharing information. Discuss VGIN data history with client.</i>	<i>Patrick</i>	1.5	
<b>Cost Recovery, True Up Assistance</b>			
<b>Installation Oversight</b>			
<i>General Administrative duties</i>	<i>All</i>	1.5	
<i>Prep for Regional Meeting</i>	<i>All</i>	3	
<i>Attend Regional Meeting</i>	<i>All</i>	5	
<b>Project Reporting &amp; Status Review</b>			
<i>Preparation of Monthly Status Report</i>	<i>All</i>	2	
<i>Total Hours This Reporting Period</i>		56.5	
<b>Completed Tasks</b>			
Complete network installation for wireless calls at Floyd County			
Complete outstanding contract issues with mapping vendor in Patrick County			
<b>Issues of Importance</b>			
<b>Issue</b>	<b>Actions Proposed to Resolve Issues</b>		<b>Comments</b>
<i>Network interconnectivity between TDS and TCS</i>	Coordinate efforts between entities		<i>Craig</i>
<i>Begin installation of mapping display system</i>	Provide oversight of mapping vendor		<i>Patrick</i>